

REQUEST FOR PUBLIC RECORDS

MICHIGAN FREEDOM OF INFORMATION ACT

(Print or Type Your Request)

TO BE COMPLETED BY REQUESTOR		METHOD OF ACCESS TO RECORD	
NAME OF PERSON MAKING REQUEST		<input type="checkbox"/> MAIL TO REQUESTER <input type="checkbox"/> MAIL TO (If Different Than Requester)	
COMPANY REPRESENTING		STREET ADDRESS	
STREET ADDRESS		CITY	
CITY		STATE	ZIP CODE
STATE	ZIP CODE	<input type="checkbox"/> INSPECT COPIES AT (MSP LOCATION)	
PHONE NUMBER	DATE	SIGNATURE OF REQUESTOR	
YOUR CLIENT OR INSURED		STATE POLICE WORK UNIT USE ONLY	
YOUR FILE NUMBER		OFFICIAL RECEIVING REQUEST	
TYPE OF REPORT REQUESTED		WORK UNIT	DATE RECEIVED
		ACTION TAKEN	
<input type="checkbox"/> INCIDENT REPORT NUMBER _____ <input type="checkbox"/> UD-10 TRAFFIC CRASH REPORT (Traffic Crash Reports are available on our website at www.michigan.gov/msp and clicking on TCPS.) The cost for providing this record is \$10.00. <input type="checkbox"/> CRIMINAL HISTORY RECORD (Michigan Criminal History records are available by visiting our website at www.michigan.gov/msp and clicking on ICHAT.) The cost for providing this record is \$10.00. <input type="checkbox"/> PHOTOS <input type="checkbox"/> OTHER		<input type="checkbox"/> DOCUMENT PROVIDED AT WORK SITE	
		<input type="checkbox"/> COPY OF REQUESTED RECORD TO FOI UNIT	
		<input type="checkbox"/> REQUESTED RECORDS UNAVAILABLE AT WORK SITE REQUEST FORWARDED TO FOI UNIT	
		<input type="checkbox"/> OTHER	
		SUPERVISING OFFICER'S RECOMMENDATIONS	
NAME REFERRED TO IN RECORD		<input type="checkbox"/> RELEASE <input type="checkbox"/> EXEMPT/DENY (Attach RI-109)	
SID NUMBER	FBI NUMBER	SIGNATURE _____ DATE _____	
DATE OF BIRTH	DRIVER LICENSE NUMBER		
SOCIAL SECURITY NUMBER* (voluntary)	SEX		
PRISON NUMBER (If Any)		DISTRICT/POST/SECTION/UNIT	
DATE OF EVENT (Month/Day/Year)		MAILING ADDRESS: MICHIGAN DEPARTMENT OF STATE POLICE CRIMINAL JUSTICE INFORMATION CENTER FREEDOM OF INFORMATION UNIT 106 W. ALLEGAN STREET LANSING, MI 48933	
LOCATION OF EVENT (Street/City/Zip)			
SPECIFIC EVENT TO WHICH RECORD REFERS			

AUTHORITY: 1976 PA 442
COMPLIANCE: VOLUNTARY

* This information is confidential. Disclosure of confidential information is protected by the Federal Privacy Act.